

**WATERLOO SANITARY MASTER PLAN  
VOLUME 1**

**APPENDIX B**

PUBLIC CONSULTATION

## **APPENDIX B-1: NOTICE OF COMMENCEMENT**

NOTICE OF COMMENCEMENT & LETTER TO METIS

STAKEHOLDER MAIL-OUT CONTACT LIST

RESPONSE LETTERS



**PUBLIC NOTICE  
NOTICE OF STUDY COMMENCEMENT  
CLASS ENVIRONMENTAL ASSESSMENT  
CITY-WIDE SANITARY SERVICING MASTER PLAN**

**The Study**

The City of Waterloo (City) provides sanitary sewage collection for the majority of the residents in Waterloo and also receives flows from the City of Kitchener (Bridgeport and Falconridge Sewage Pump Stations), the Township of Woolwich (Stockyards Industrial/Commercial Area and King 86 Power Centre Area), and the Township of Wilmot (Fire Training Centre and Landfill Leachate Collection System). The City's current City-wide Sanitary Sewer System Update Master Plan completed in 2002 identified priority (2002 to 2006) and strategic (2007-2016) projects to operate the sanitary system and accommodate growth up to the 2016 planning horizon.

The City is initiating the City-wide 2013 Sanitary Servicing Master Plan to account for updated population and employment growth projections up to a 2031 planning horizon. Priority and strategic projects will be evaluated to efficiently and effectively continue to operate the system, implement best management practices (including Infiltration/Inflow (I/I) monitoring and mitigation approaches), and optimize staging of the sanitary capital program.

Potential alternatives may include upgrading existing sanitary infrastructure, installing new sanitary infrastructure (including the potential addition of infrastructure to accommodate sanitary flows from the St. Jacobs Wastewater Treatment Facility) and consideration of the transfer of private services (such as septic systems) to municipal servicing.

**The Process**

This study will be conducted in accordance with the Municipal Engineers' Association document entitled "Municipal Class Environmental Assessment" October 2000, as amended in 2007 & 2011. An integral component of this study will be public consultation with various interested stakeholders. Before any decisions are made on a recommendation, or acceptance of a preferred solution, all interested parties will have an opportunity to attend Public Information Centre (PIC) meetings. Notification of PIC meetings will be provided at the appropriate time by means of a similar advertisement in this newspaper.

This notice is also available on the City's website at: <http://www.waterloo.ca/sanitarymasterplan>.

A mailing list for notification purposes is being prepared for this study. If you are interested in being placed on the mailing list to receive future information, please register at <http://www.waterloo.ca/sanitarymasterplan>. To request additional information concerning this project, please contact either of the representatives below.

**Mr. Brent Lauber, C.E.T., PMP**

Project Manager  
City of Waterloo  
265 Lexington Court, PO Box 337 Stn Waterloo  
Waterloo, Ontario, N2J 4A8  
Phone: (519) 886-2310 x 303  
Fax: (519) 886-5788  
Email: [brent.lauber@waterloo.ca](mailto:brent.lauber@waterloo.ca)

**Mr. Leigh McDermott, P.Eng.**

Project Manager  
Stantec Consulting Ltd.  
49 Frederick Street  
Kitchener, Ontario, N2H 6M7  
Phone: (519) 585-7121  
Fax: (519) 579-8806  
Email: [leigh.mcdermott@stantec.com](mailto:leigh.mcdermott@stantec.com)

All comments and information received from individuals, stakeholder groups, and agencies regarding this study are being collected to assist the City in making a decision. Under the Municipal Act, personal information such as name, address, telephone number, and property location may be included in a submission and becomes part of the public record. Questions regarding the collection of this information should be referred to the contact people above.

August 29, 2014  
Stantec File: 1611 11191/39

**Attention: Metis Nation of Ontario**  
500 Old St. Patrick Street  
Unit 3  
Ottawa ON K1N 9G4

Dear Sir/Madam,

**Reference: City of Waterloo Sanitary Servicing Master Plan**

The City of Waterloo (City) provides sanitary sewage collection for the majority of Waterloo residents and receives flows from City of Kitchener located Bridgeport and Falconridge Sewage Pumping Stations (SPS), Stockyards Industrial/Commercial Area and King 86 Power Centre Area – Township of Woolwich and Waterloo Region Emergency Services Training & Research Complex (WRESTRC) and landfill leachate collection system. Within the City there are areas not presently connected to the municipal wastewater collection system which are serviced by septic systems or privately owned infrastructure. The City's current City-wide Sanitary Sewer System Update Master Plan, completed in 2002, identified priority (2002 to 2006) and strategic (2007-2016) projects to operate the sanitary system and accommodate growth up to the 2016 planning horizon.

The City is currently completing the City-wide 2013 Sanitary Servicing Master Plan to account for updated population and employment growth projections up to a 2031 planning horizon. Priority and strategic projects will be evaluated to efficiently and effectively continue to operate the system, implement best management practices (including Infiltration/Inflow (I/I) monitoring and mitigation approaches), and optimize staging of the sanitary capital program. Potential alternatives may include upgrading existing sanitary infrastructure, installing new sanitary infrastructure (including the potential addition of infrastructure to accommodate sanitary flows from the St. Jacobs Wastewater Treatment Facility) and consideration of the transfer of private services (such as septic systems) to municipal servicing.

This study is being conducted in accordance with the Municipal Engineers Association document entitled "Municipal Class Environmental Assessment" October 2000, as amended in 2007 & 2011. An integral component of this study will be public consultation with various interested stakeholders. Before any decisions are made on a recommendation, or acceptance of a preferred solution, all interested parties will have an opportunity to attend the final Public Consultation Centre (PCC) meeting(s). Notification of PCC meeting(s) will be provided at the appropriate time by visiting [www.waterloo.ca/sanitarymasterplan](http://www.waterloo.ca/sanitarymasterplan).

**Reference: City of Waterloo Sanitary Servicing Master Plan**

A mailing list for notification purposes is being maintained for this study. If you are interested in being placed on the mailing list to receive future information, please register at [www.waterloo.ca/sanitarymasterplan](http://www.waterloo.ca/sanitarymasterplan) or complete the enclosed agency comment sheets and fax to Mr. McDermott at the number listed below. To request additional information concerning this project, please contact either of the representatives as follows:

**Mr. Leigh McDermott, P.Eng.**

Project Manager  
Stantec Consulting Ltd.  
49 Frederick Street  
Kitchener, Ontario, N2H 6M7  
Phone: (519) 585-7121  
Fax: (519) 579-8806  
Email: [leigh.mcdermott@stantec.com](mailto:leigh.mcdermott@stantec.com)

**Mr. Jakub Cyperling, C.E.T.**

Project Manager, Engineering Services  
City of Waterloo  
265 Lexington Court, PO Box 337 Stn Waterloo  
Waterloo, Ontario, N2J 4A8  
Phone: (519) 886-2310 x 30226  
Fax: (519) 886-5788  
Email: [jakub.cyperling@waterloo.ca](mailto:jakub.cyperling@waterloo.ca)

All comments and information received from individuals, stakeholder groups, and agencies regarding this study are being collected to assist the City in making a decision. We ask that you complete these and fax them to Mr. McDermott at the number listed above. Under the Municipal Act, personal information such as name, address, telephone number, and property location may be included in a submission and becomes part of the public record. Questions regarding the collection of this information should be referred to the contact people above.

Regards,

**The Corporation of the City of Waterloo**

Attachment

1611-11191 - Waterloo Sanitary Servicing Master Plan Update

Stakeholders Mailing List

Prepared by: Nicole Sapeta

Group	Company	Title	First Name	Last Name	Job Title	Address 1	Address 2	City	Province	Postal	Phone	Field13	Field14
First Nations	Aboriginal Affairs				Environmental Assessment Coordination	25 St. Clair Avenue East	8th Floor	Toronto	ON	M4T 1M2			<a href="mailto:N@aandc-aadnc.gc.ca">N@aandc-aadnc.gc.ca</a>
Utilities	Bell Canada	Ms.	Gayle	Widmeyer	Manager	Access Network Department	575 Riverbend Drive, Floor 2	Kitchener	ON	N2K 3S3			
Special Interest Groups	Canadian Heritage Rivers System	Mr.	Don	Gibson	National Manager	25 Eddy Street	4th Floor	Hull	Quebec	K1A 0M5	819-994-2913		
Utilities	Canadian Pacific Railway	Mr.	Francois	Beauchair	Director of Facilities, East	P.O. Box 6042	Station C.V.	Montreal	Quebec	H3C 3E4	514-395-5429		
Municipalities	City of Kitchener	Mr.	Eric	Riek	Project Manager	City of Kitchener	P.O. 1118	Kitchener	ON	N2G 4G7			
Utilities	CN	Mr.	Randy	Crosby	Track Supervisor	15 Wadsworth Street		Brantford	ON	N3T 3V5	519-759-5095		<a href="mailto:randy.crosby@cn.ca">randy.crosby@cn.ca</a>
Utilities	Enbridge Gas	Mr.	Russell	McLean	Manager, GIS and Records Administration	500 Consumers Road		North York	ON	M2J 1P8	416-758-7930		
Provincial/Federal Agencies	Environment Canada Water Policy and Coordination Directorate	Ms.	Jennifer	Moore	Director General	351 St Joseph Boulevard		Gatineau	QC	K1A 0H3	819-997-5674		
Provincial/Federal Agencies	Environmental Assessment And Approvals Branch					2 St. Clair Avenue West	Floor 12A	Toronto	ON	M4V 1L5	1-800-461-6290	416-314-8452	
Provincial/Federal Agencies	Grand River Conservation Authority	Mr.	John	Brum	Resource Planner	400 Clyde Road	P.O. Box 729	Cambridge	ON	N1R 5W6	621-2763 ext. 2233		<a href="mailto:jbrum@grandriver.ca">jbrum@grandriver.ca</a>
Special Interest Groups	Greater KW Chamber of Commerce	Mr.	Ian	McLean	President	PO Box 27367	80 Queen Street North	Kitchener	ON	N2H 6L4	519-749-6838	519-742-4760	
Utilities	Hydro One Networks	Mr.	Walter	Kloostra	Sustainment Manager	483 Bay Street	TCT15-A11, North Tower	Toronto	ON	M5G 2P5			
Special Interest Groups	Kitchener-Waterloo Field Naturalists	Mr.	Fraser	Gibson	President	317 Highland Road East		Kitchener	ON	N2M 3W6			
Utilities	Waterloo-North Hydro	Ms.	Dorothy	Moryc		300 Northfield Drive East		Waterloo	ON	N2G 4L2		519-888-5583	
Provincial/Federal Agencies	Ministry of Agriculture, Food and Rural Affairs	Ms.	Carol	Neumann	Rural Planner	Elora Resource Centre, Unit 10	6484 Wellington Rd 7	Elora	ON	N0B 1S0	519-846-3393		<a href="mailto:carol.neumann@ontario.ca">carol.neumann@ontario.ca</a>
Provincial/Federal Agencies	Ministry of Community and Social Services, Central West Region	Ms.	Wendy	Perry	Planning Officer	6733 Mississauga Road	Suite 200	Mississauga	ON	L5N 6J5	905-567-7177	1-877-832-2818	
Provincial/Federal Agencies	Ministry of Culture, Tourism and Recreation	Mr.	George	Potter	Regional Manager	30 Duke Street West	4th Floor, Suite 405	Kitchener	ON	N2H 3W5	519-571-6050	519-578-1632	
Provincial/Federal Agencies	Ministry of Economic Development and Trade	Ms.	Joanne	Gies		30 Duke Street West	Suite 906	Kitchener	ON	N2H 3W5	519-571-6077		
Provincial/Federal Agencies	Ministry of Municipal Affairs and Housing	Mr.	Duane	Evans	Planner	659 Exeter Road	2nd Floor	London	ON	N6E 1L3	519-873-4020		
Provincial/Federal Agencies	Ministry of Natural Resources	Mr.	Mike	Stone	District Planner	Guelph District Office	1 Stone Road West	Guelph	ON	N1G 4Y2	519-826-4912		
Provincial/Federal Agencies	Ministry of the Environment	Mrs.	Barbara	Slattery	Environmental Assessment Planning Coordinator	West Central Region Office	12 Floor, 119 King Street West	Hamilton	ON	L8P 4Y7	905-521-7864		
Provincial/Federal Agencies	Ministry of the Environment	Ms.	Dolly	Goyette	District Manager	Guelph District Office	1 Stone Road West, 4th Floor	Guelph	ON	N1G 4Y2	519-826-4258		<a href="mailto:dolly.goyette@ene.gov.on.ca">dolly.goyette@ene.gov.on.ca</a>
Provincial/Federal Agencies	Ministry of Transportation	Ms.	Ann	Baldwin	Regional Director	Southwestern Region	659 Exeter Road 4th Floor	London	ON	N6E 1L3	519-873-4333		
First Nations	Mississaugas of the New Credit	Mr.	Bryan	LaForme	Chief	2789 Mississauga Rd.	RR#6	Hagersville	ON	N0A 1H0	905-768-1133		<a href="mailto:bryanlaforme@newcreditfirstnation.com">bryanlaforme@newcreditfirstnation.com</a>
First Nations	Ministry of Aboriginal Affairs					160 Bloor Street East	4th Floor	Toronto	ON	M7A 2E6			<a href="mailto:MAA.EA.Review@ontario.ca">MAA.EA.Review@ontario.ca</a>
Utilities	Ontario Power Generation Inc.	Ms.	Cara	Clairman	Vice President Sustainable Development	700 University Avenue		Toronto	ON	L5G 1X6	416-592-2555	Main Switchboard	
Provincial/Federal Agencies	Ontario Realty Corporation	Mr.	Brian	Agensky	General Manager Environment and Cultural Heritage		1 Dundas St West	Toronto	ON	M5G 2L5			
Provincial/Federal Agencies	Ontario Secretariat for Aboriginal Affairs	Mr.	David	Pickles	Senior Policy Advisor	720 Bay Street	4th Floor	Toronto	ON	M5G 2K1	416-326-4757		
Special Interest Groups	Region of Waterloo - Waterloo Regional Heritage Foundation	Mr.	Mike	Grivicic		150 Frederick Street	2nd Floor	Kitchener	ON	N2G 4J3	519-575-4493		
Special Interest Groups	Region of Waterloo Ecological and Environmental Advisory Committee	Mr.	Chris	Gosselin		150 Frederick Street		Kitchener	ON	N2G 4J3	519-575-4501		
Municipalities	Region of Waterloo- Planning, Housing and Community Services	Mr.	Rob	Horne	Commissioner	150 Frederick Street	5th Floor	Kitchener	ON	N2G 4J3	519-575-4500		
Municipalities	Region of Waterloo- Public Health Department	Dr.	Liana	Nolan	Commissioner of Public Health and Medical Officer of Health	99 Regina Street South	3rd Floor, Box 1633	Waterloo	ON	N2J 4V3	519-883-2000		
Utilities	Rogers Cable	Mr.	Ted	Hancocks		85 Grand Crest Place	P.O. Box 488	Kitchener	ON	N2G 4A8	519-893-4400		
Special Interest Groups	Safe and Healthy Community Advisory Committee - City of Waterloo				Director of Community Programs and Services	100 Regina Street South	3rd Floor	Waterloo	ON	N2J 4A8			

Group	Company	Title	First Name	Last Name	Job Title	Address 1	Address 2	City	Province	Postal	Phone	Field13	Field14
First Nations	Haudenosaunee Confederacy Chiefs Council	Mr.	Hohahas	Hill	Secretary to Haudenosaunee Confederacy	2634 6th Line Road	RR #2	Ohsweken	ON	N0A 1M0	519-717-7326		<a href="mailto:jocko@sixnationsns.com">jocko@sixnationsns.com</a>
First Nations	Six Nations of the Grand River Territory	Mr.	William	Montour	Chief	1695 Chiefswoods Road	PO Box 5000	Ohsweken	ON	N0A 1M0			<a href="mailto:wkm@sixnations.ca">wkm@sixnations.ca</a>
Municipalities	The Corporation of the Township of Wilmot	Mr.	Gary	Charbonneau	Director of Public Works	60 Snyder's Road West		Baden	ON	N3A 1A1	519-634-8444 ext 238	519-634-5522	<a href="mailto:gary.charbonneau@wilmot.ca">gary.charbonneau@wilmot.ca</a>
Municipalities	Township of Woolwich	Mr.	John	Scarfone	Manager of Planning	24 Church St West	PO Box 158	Elmira	ON	N3B 2Z6			
Utilities	Union Gas				Clerk	603 Kumpf Drive		Waterloo	ON	N2V 1K3	519-885-7400		
Municipal Agency	Waterloo Catholic District School Board	Ms.	Shesh	Maharaj	Chief Financial Officer and Treasurer	35 Weber St West	PO Box 91116	Kitchener	ON	N2G 4G2			
Municipal Agency	Waterloo District School Board	Mr.	Shawn	Callon	Principal Planner, Planning Department	51 Ardelst Avenue		Kitchener	ON	N2C 2R5	519-570-0003 ext. 4308	519-742-1364	<a href="mailto:shawn_callon@wrdsb.on.ca">shawn_callon@wrdsb.on.ca</a>
Special Interest Groups	Waterloo Historical Society	Ms.	Marion	Roes		Waterloo Historical Society C/O Kitchener Public Library	85 Queen Street North	Kitchener	ON	N2H 2H1	519-743-0271		<a href="mailto:whs@whs.ca">whs@whs.ca</a>
Utilities	Waterloo-North Hydro	Ms.	Dorothy	Moryc		300 Northfield Drive East		Waterloo	ON	N2G 4L2	519-888-5583		
Special Interest Groups	WPIRG, University of Waterloo				Coordinator	Waterloo Public Interest Research Group	University of Water	Waterloo	ON	N2L 3G1	519-888-4882	519-725-3093	<a href="mailto:info@wpirg.org">info@wpirg.org</a>
	Ontario Clean Water Agency (OCWA)	Mr.	Brian	Runstedler	Operations Manager, Brant Haldimand Hub, Waterloo Region	385 Mohawk St	PO Box 911	Brantford	ON	N3T 5S1	519-756-5957		
Provincial/Federal Agencies	Ministry of Infrastructure					900 Bay St	5th Floor, Mowat Block	Toronto	ON	M7A 1C2	1-888-668-4636		
Utilities	Goderich Exeter Rail	Mr.	Randy	Taylor		126 Weber St North		Kitchener	ON	N2H 3Z9	519-272-4707		
Special Interest Groups	Waterloo Advisory Committee on Active Transportation	Mr.	John	Griffin	Environmental Project Manager	265 Lexington Court		Waterloo	ON	N2J 4A8	519-886-2310		
Special Interest Groups	Waterloo Citizens Environmental Advisory Committee	Ms.	Robyn	McMullen	Environmental Policy Planner	100 Regina Street South	PO Box 337, Station	Waterloo	ON	N2J 4A8	519-747-8531		
Special Interest Groups	Waterloo Park Committee		Eckhard	Pastrik	Landscape Architect	265 Lexington Court		Waterloo	ON	N2J 4A8	519-747-8622		
Special Interest Groups	University of Waterloo	Dr.	Feridun	Hamdullahpur	President and Vice-Chancellor	200 University Avenue West		Waterloo	ON	N2L 3G1	519-888-4567		
Special Interest Groups	Wilfrid Laurier University	Dr.	Max	Blouw	President and Vice-Chancellor	75 University Avenue West		Waterloo	ON	N2L 3C5	519-884-1970		
Special Interest Groups	Beechwood North Homes Association					326 Beechlawn Drive		Waterloo	ON	N2L 5W6			
Special Interest Groups	Beechwood South Homes Association Inc.					160 Candlewood Crescent		Waterloo	ON	N2L 5T4			
Special Interest Groups	Mary Allen Neighbourhood Association					51 George Street		Waterloo	ON				
Special Interest Groups	Sunnydale Community Association					508-H Sunnydale Place		Waterloo	ON	N2L 3T1			
Special Interest Groups	Westvale Community Association	Mr.	Gary	Kirk		161 Thornberry Lane		Waterloo	ON	N2T 2C9			
Special Interest Groups	Uptown West Neighbourhood Association												
Planning/Development Groups	Waterloo Region Home Builders Association					725 Bridge St W, Suite 1		Waterloo	ON	N2V 2H1			
Planning/Development Groups	MHBC Planning					200-540 Bingemans Centre Drive		Kitchener	ON	N2B 3X9			
Planning/Development Groups	GSP Group					201-72 Victoria Street South		Kitchener	ON	N2G 4Y9			
Planning/Development Groups	IBI Group					17-105 Lexington Rd		Waterloo	ON	N2J 4R7			
Planning/Development Groups	Labreche Patterson and Associates					330 Trillium Drive	Unit F	Kitchener	ON	N2E 3J2			
Planning/Development Groups	Activa Management Corporation	Mr.	Larry	Masseo	Vice President, Planning & Development Services	55 Columbia St E, Suite 2		Waterloo	ON	N2J 4N7	519-886-9400, Ext. 116	519-886-8955	<a href="mailto:lmasseo@activagro.com">lmasseo@activagro.com</a>

[arleenmaracle@sixnations.ca](mailto:arleenmaracle@sixnations.ca)

No Mailing Information Available

1611-11191 - Waterloo Sanitary Servicing Master Plan Update

Stakeholders Email List

Prepared by: Nicole Sapeta

Group	Company	Title	First Name	Last Name	Job Title	Phone	Email
Special Interest Groups	Clair Hills Community Association						<a href="mailto:communications@clair-hills.ca">communications@clair-hills.ca</a>
Planning/Development Groups	Auburn Developments		Jamie	Crich			<a href="mailto:jcrich@auburndev.com">jcrich@auburndev.com</a>
Planning/Development Groups	MHBC Planning	Mr.	Dave	Aston			<a href="mailto:daston@mhbcpplan.com">daston@mhbcpplan.com</a>
Planning/Development Groups	MHBC Planning	Mr.	Paul	Britton			<a href="mailto:pbritton@mhbcpplan.com">pbritton@mhbcpplan.com</a>
Planning/Development Groups	MHBC Planning	Ms.	Carol	Wiebe			<a href="mailto:cwiebe@mhbcpplan.com">cwiebe@mhbcpplan.com</a>
Planning/Development Groups	GSP Group		Chris	Pidgeon			<a href="mailto:cpidgeon@gspgroup.ca">cpidgeon@gspgroup.ca</a>
Planning/Development Groups	GSP Group	Mr.	Glenn	Scheels			<a href="mailto:gscheels@gspgroup.ca">gscheels@gspgroup.ca</a>
Planning/Development Groups	IBI Group	Mr.	Thomas	Hardacre			<a href="mailto:Thomas.Hardacre@IBIGroup.com">Thomas.Hardacre@IBIGroup.com</a>
Planning/Development Groups		Mr.	Bill	Gies			<a href="mailto:billgies@rogers.com">billgies@rogers.com</a>
Planning/Development Groups		Mr.	Ken	Droumtsekas			<a href="mailto:info@CHRISandSONS.com">info@CHRISandSONS.com</a>
Planning/Development Groups	IBI Group	Mr.	Ian	Rowlings			<a href="mailto:irawlings@ibigroup.com">irawlings@ibigroup.com</a>
Planning/Development Groups	Cook Homes	Mr.	Ian	Cook			<a href="mailto:icook@cookhomes.ca">icook@cookhomes.ca</a>
Planning/Development Groups	Stantec Consulting Ltd.	Mr.	Joe	Grubb			<a href="mailto:jgrubb@stantec.com">jgrubb@stantec.com</a>
Planning/Development Groups							<a href="mailto:blazeproperties@bellnet.ca">blazeproperties@bellnet.ca</a>
Planning/Development Groups							<a href="mailto:dietmar.sommerfeld@cbre.com">dietmar.sommerfeld@cbre.com</a>
Planning/Development Groups							<a href="mailto:andrew@terra-view.com">andrew@terra-view.com</a>
Planning/Development Groups							<a href="mailto:jbogdan@bogdanarchitects.ca">jbogdan@bogdanarchitects.ca</a>
Planning/Development Groups							<a href="mailto:info@reidsheritagehomes.com">info@reidsheritagehomes.com</a>
Planning/Development Groups							<a href="mailto:atrabulsi@jameswayconstr.com">atrabulsi@jameswayconstr.com</a>
Planning/Development Groups							<a href="mailto:fpatterson@kingsleydev.com">fpatterson@kingsleydev.com</a>
Planning/Development Groups							<a href="mailto:info@activagroup.ca">info@activagroup.ca</a>
Planning/Development Groups							<a href="mailto:info@chrisandsons.com">info@chrisandsons.com</a>
Planning/Development Groups							<a href="mailto:info@cookhomes.ca">info@cookhomes.ca</a>
Planning/Development Groups							<a href="mailto:jamieliver@sympatico.ca">jamieliver@sympatico.ca</a>
Planning/Development Groups							<a href="mailto:admin@melloul.com">admin@melloul.com</a>
Planning/Development Groups							<a href="mailto:marie-schroeder@wrhba.com">marie-schroeder@wrhba.com</a>
Planning/Development Groups							<a href="mailto:jpassy@cookhomes.ca">jpassy@cookhomes.ca</a>
Planning/Development Groups							<a href="mailto:jacqueline.strype@eastforesthomes.com">jacqueline.strype@eastforesthomes.com</a>
Planning/Development Groups							<a href="mailto:janice.kochan@eastforesthomes.com">janice.kochan@eastforesthomes.com</a>
Planning/Development Groups							<a href="mailto:pete.graham@mattamycorp.com">pete.graham@mattamycorp.com</a>
Planning/Development Groups							<a href="mailto:jeff.heimpel@melloul.com">jeff.heimpel@melloul.com</a>
Planning/Development Groups							<a href="mailto:robert.cumming@emeryhomes.net">robert.cumming@emeryhomes.net</a>
Planning/Development Groups							<a href="mailto:don@dfd.ca">don@dfd.ca</a>
Planning/Development Groups							<a href="mailto:eric@churchill-homes.com">eric@churchill-homes.com</a>
Planning/Development Groups							<a href="mailto:main@kw4rent.com">main@kw4rent.com</a>
Planning/Development Groups							<a href="mailto:pcoppertreeltd@aol.com">pcoppertreeltd@aol.com</a>



**Ministry of Aboriginal Affairs**

160 Bloor St. East, 9<sup>th</sup> Floor  
Toronto, ON M7A 2E6  
Tel: (416) 326-4740  
Fax: (416) 325-1066  
[www.aboriginalaffairs.gov.on.ca](http://www.aboriginalaffairs.gov.on.ca)

**Ministère des Affaires Autochtones**

160, rue Bloor Est, 9<sup>e</sup> étage  
Toronto ON M7A 2E6  
Tél. : (416) 326-4740  
Télééc. : (416) 325-1066  
[www.aboriginalaffairs.gov.on.ca](http://www.aboriginalaffairs.gov.on.ca)



Reference: EA # P03  
2013-11-28

Mr. Leigh McDermott, P.Eng.  
Project Manager  
Stantec Consulting Ltd.  
49 Frederick Street  
Kitchener, ON N2H 6M7

**Re: City of Waterloo Sanitary Servicing Master Plan – Notice of Commencement**

Dear Mr. McDermott:

Thank you for informing the Ministry of Aboriginal Affairs (MAA) of your project. Please note that MAA treats all letters, emails, general notices, etc. about a project as a request for information about which Aboriginal communities may have rights or interests in the project area.

As a member of the government review team, the Ministry of Aboriginal Affairs (MAA) identifies First Nation and Métis communities who may have the following interests in the area of your project:

- reserves;
- land claims or claims in litigation against Ontario;
- existing or asserted Aboriginal or treaty rights, such as harvesting rights; or
- an interest in the area of the project.

MAA is not the approval or regulatory authority for your project, and receives very limited information about projects in the early stages of their development. In circumstances where a Crown-approved project may negatively impact a claimed Aboriginal or treaty right, the Crown may have a duty to consult the Aboriginal community advancing the claim. The Crown often delegates procedural aspects of its duty to consult to proponents. Please note that the information in this letter should not be relied on as advice about whether the Crown owes a duty to consult in respect of your project, or what consultation may be appropriate. Should you have any questions about your consultation obligations, please contact the appropriate ministry.

You should be aware that many First Nations either have or assert rights to hunt and fish in their traditional territories; these territories typically include lands and waters outside of their reserves.

In some instances, project work may impact aboriginal archaeological resources. If any Aboriginal archaeological resources could be impacted by your project, you should contact your regulating or approving Ministry to inquire about whether any additional Aboriginal communities should be contacted. Aboriginal communities with an interest in archaeological resources may include communities who are not presently located in the vicinity of the proposed project.

With respect to your project, and based on the brief materials you have provided, we can advise that the project appears to be located in an area where First Nations may have existing or asserted rights or claims in Ontario's land claims process or litigation, that could be impacted by your project. Contact information is below:

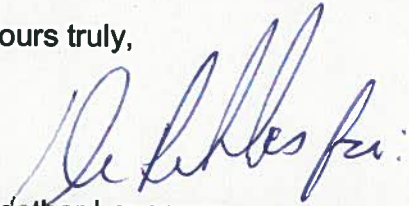
<p>Six Nations of the Grand River Territory P.O. Box 5000, 1695 Chiefswood Road OHSWEKEN, Ontario N0A 1M0</p>	<p>Chief Ava Hill (519) 445-2201 (Fax) 445-4208</p>
<p>Haudenosaunee Confederacy Chiefs Council 2634 6th Line Road RR 2 Ohsweken, ON N0A 1M0</p>	<p>Hohahes Leroy Hill Secretary to Haudenosaunee Confederacy Chiefs Council Cell 519 717 7326 <a href="mailto:jocko@sixnationsns.com">jocko@sixnationsns.com</a></p>
<p>Mississaugas of the New Credit First Nation 2789 Mississauga Rd., R.R. #6 HAGERSVILLE, Ontario N0A 1H0</p>	<p>Chief Bryan LaForme (905) 768-1133 (Fax) 768-1225 <a href="mailto:bryanlaforme@newcreditfirstnation.com">bryanlaforme@newcreditfirstnation.com</a></p>

The information upon which the above comments are based is subject to change. First Nation or Métis communities can make claims at any time, and other developments can occur that could result in additional communities being affected by or interested in your undertaking.

Through Aboriginal Affairs and Northern Development (AANDC), the Government of Canada sometimes receives claims that Ontario does not receive, or with which Ontario does not become involved. AANDC's Consultation and Accommodation Unit (CAU) established a "single window" to respond to requests for baseline information held by AANDC on established or potential Aboriginal Treaty and rights. To request information from the Ontario Subject Matter Expert send an email to: [UCA-CAU@aadnc-aandc.gc.ca](mailto:UCA-CAU@aadnc-aandc.gc.ca)

Additional details about your project or changes to it that suggest impacts beyond what you have provided to date may necessitate further consideration of which Aboriginal communities may be affected by or interested in your undertaking. If you think that further consideration may be required, please bring your inquiry to whatever government body oversees the regulatory process for your project. MAA does not wish to be kept informed of the progress of the project; please be sure to remove MAA from the mailing list.

Yours truly,

A handwritten signature in blue ink, appearing to read "Heather Levecque".

Heather Levecque  
Manager, Consultation Unit  
Aboriginal Relations and Ministry Partnerships Division





1611 11191/38

**Ministry of the Environment**

West-Central Region  
Technical Support Section  
Air, Pesticides & Environmental  
Planning  
12th Floor  
119 King St W  
Hamilton ON L8P 4Y7  
Fax: (905)521-7820  
Tel:

**Ministère de l'Environnement**

Direction régionale du Centre-Ouest  
Section du Soutien Technique  
Air, pesticides et planification  
environnementale  
12e étage  
119 rue King W  
Hamilton ON L8P 4Y7  
Télécopieur: (905)521-7820  
Tél:



November 6, 2013

Mr. Leigh McDermott  
Stantec Consulting Ltd.  
49 Frederick Street  
Kitchener, Ontario  
N2H 6M7

Dear Mr. McDermott:

**RE: Response to Notice of Commencement**  
City of Waterloo Sanitary Servicing Master Plan 2013  
Reference Number 5263-9D7QUU

This letter is our response to the Notice of Study Commencement for the above noted project. This response acknowledges that the City of Waterloo has indicated that its study is following the MEA Class EA process for master plans.

Thank you for the opportunity to comment on this project.

Based on the information submitted, we have identified the following key project details with respect to the proposed undertaking:

The general public's "environmental awareness" has increased dramatically in recent years and in therefore, we cannot stress enough the need for the master planning process to ensure that the public is kept well-informed as to the progress that is being made, and that particular effort be made to ensure that information is readily available in as user-friendly language as possible, given the technical nature of the project. You should also be aware that it is becoming Ministry practice to require detailed documentation regarding the public consultation process that has been undertaken and the efforts made to address the public or agencies' concerns, especially where Part II Orders may be received for the individual projects that will arise out of the master planning exercise.

With respect to agency consultation, please keep in mind the range of other approvals and/or permits that may be required in order to implement the specific projects that are identified through the master planning exercise. It is crucial that these agencies are circulated so that their input is obtained and their issues are addressed.

In summary, it is our expectation that the master planning exercise will:

- Address the key principles of successful environmental;
- Address at least the first two phases of the MEA;
- Allow for an integrated process with other planning initiatives;
- Provide a strategic level assessment of various options to better address overall system needs and potential impacts and mitigation;
- Take a system-wide approach to planning which relates infrastructure either geographically or by a particular function;
- Recommend an infrastructure master plan which can be implemented through the implementation of separate projects; and
- Include a description of the specific projects including any other approvals that will be required.

We also note that a copy of the Notice itself was not provided with your letter of October 18, 2013. For the completeness of our file, please provide me with an electronic copy of the Notice at your earliest convenience.

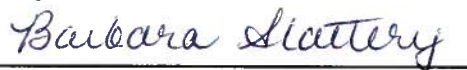
### **Consultation with First Nation and Métis Communities**

The Crown has a duty to consult First Nation and Métis communities if there is a potential impact to Aboriginal or treaty rights. As the proponent of this project, you have a responsibility to conduct adequate consultation with First Nation and Métis communities as part of the environmental assessment process. The Crown is therefore, delegating the procedural aspects of consultation to you as outlined in the attached document.

You must contact the Director, Environmental Approvals Branch if a project may **adversely affect an Aboriginal or treaty right**, or if a **Part II Order request is anticipated**; the Ministry will then determine whether the Crown has a duty to consult. Information and resources to assist you in fulfilling this requirement are provided as an attachment.

Should you or any members of your project team have any questions regarding the above, please contact me at (905) 521-7864 or at [Barbara.slattery@ontario.ca](mailto:Barbara.slattery@ontario.ca)

Yours truly,



Barbara Slattery  
EA/Planning Coordinator  
West Central Region

File Storage Number: EA05 WA CL SA

cc. James Pickering, Water and Wastewater Inspector, Ministry of the Environment

## ABORIGINAL CONSULTATION INFORMATION

### *Interest-based consultation with First Nation and Métis Communities*

Proponents subject to the *Environmental Assessment Act* are required to consult with interested First Nation and Métis communities in addition to consultation with interested persons. Special effort may be required to ensure that First Nation and Métis communities are made aware of the project and are afforded an opportunity to provide comments.

Proponents are required to contact the Ministry of Aboriginal Affairs (MAA) and Aboriginal Affairs and Northern Development Canada (AANDC) to help identify which First Nation and Métis communities may be impacted by your project. **It is important to ensure that MAA and AANDC are advised of any communities identified for consultation during previous stages of the project when making this request.** For more information in this regard, refer to the Aboriginal Information Resources web page of the Ministry of the Environment's internet site at:

<http://www.ene.gov.on.ca/en/eaab/aboriginal-resources.php>

You are advised to provide notification directly to all of the First Nation and Métis communities who may be interested in the project.

### *Rights-based consultation with First Nation and Métis Communities*

Proponents should also be aware that certain projects may affect the ability of a First Nation or Métis community to exercise their confirmed or asserted Aboriginal or treaty rights. In such cases, Ontario may have a duty to consult to ensure the protection of the potentially affected right. Activities which may restrict access to unoccupied Crown lands, or could result in a potential to impact to land or water resources, generally have the potential to impact Aboriginal or treaty rights. For assistance in determining whether your project could affect these rights, refer to the attached "Preliminary Assessment Checklist: First Nation and Métis Community Interest."

If there is an impact to Aboriginal or treaty rights, accommodation may be required to avoid or minimize the adverse impacts. Accommodation is an outcome of consultation and includes any mechanism used to avoid or minimize adverse impacts to Aboriginal or treaty rights and traditional uses. Solutions could include adjustments in the timing or geographic location of the proposed activity; accommodation does not necessarily require the provision of financial compensation.

The proponent must contact the Director, Environmental Approvals Branch if a project may **adversely affect an Aboriginal or treaty right**, or if a **Part II Order or an elevation request is anticipated**; the Ministry will then determine whether the Crown has a duty to consult.

The Director of the Environmental Approvals Branch can be notified either by email with the subject line “Potential Duty to Consult” to [EAASIBgen@ontario.ca](mailto:EAASIBgen@ontario.ca) or by mail or fax at the address provided below:

<b>Email:</b>	<a href="mailto:EAASIBgen@ontario.ca">EAASIBgen@ontario.ca</a> Subject: Potential Duty to Consult
<b>Fax:</b>	416-314-8452
<b>Address:</b>	Environmental Approvals Branch 12A Flr 2 St Clair Ave W Toronto ON M4V1L5

### *Delegation of Procedural Aspects of Consultation*

Proponents, by virtue of their knowledge and participation in project activities, have an important and direct role in the consultation process to ensure both success and certainty. Where the Crown’s duty to consult is triggered, **Ontario is delegating these procedural aspects of this rights-based consultation to you as the proponent of the project.**

Ontario will have an oversight role as the consultation process unfolds but will be relying on the steps undertaken and information you obtain to ensure adequate consultation has taken place. To ensure that First Nation and Métis communities have the ability to assess a project for its potential to impact on an Aboriginal or treaty right, there are certain procedural aspects of consultation that Ontario requires proponents to undertake.

The responsibilities of the proponent for procedural aspects of consultation include:

- Providing notice to the elected leadership of the First Nation and/or Métis communities (e.g., First Nation Chief) as early as possible regarding the project;
- Providing First Nation and/or Métis communities with information about the proposed project including anticipated impacts, information on timelines and your environmental assessment process;
- Following up with First Nation and/or Métis communities to ensure they received project information and that they are aware of the opportunity to express comments and concerns about the project; **if you are unable to make the appropriate contacts (e.g. are unable to contact the Chief) please contact the Ministry of the Environment for further direction.**
- Providing First Nation and/or Métis communities with opportunities to meet with appropriate representatives to discuss the project;
- Gathering information about how the project may adversely impact the Aboriginal and/or Treaty rights (for example, hunting, fishing) or sites of cultural significance (for example, burial grounds, archaeological sites);
- Considering the comments and concerns provided by First Nation and/or Métis communities and providing responses;
- Where appropriate, discussing potential mitigation strategies with First Nation and/or Métis communities;
- Bearing the reasonable costs associated with these procedural aspects of consultation.



- **Maintaining a Consultation Record and upon request, providing copies of the Consultation Record to Ontario. The Consultation Record should:**
  - summarize the nature of any comments and questions received from First Nation and/or Métis communities
  - describe the response to comments and how concerns were considered
  - include a communications log indicating the dates and times of all communications; and
  - document activities in relation to consultation.

Successful consultation depends, in part, on early engagement by proponents with First Nation and Métis communities. Information shared with communities must be clear, accurate and complete, and in plain language where possible. The consultation process must maintain sufficient flexibility to respond to new information, and we trust you will make all reasonable efforts to build positive relationships with all First Nation and Métis communities contacted.

## Preliminary Assessment Checklist: First Nation and Métis Community Interest

Some main concerns of First Nation and Métis communities deal with/address rights for hunting, gathering, trapping, and fishing – these activities generally occur on Crown land or water bodies. As such, projects related to Crown land or water bodies, or changes to them, may be of concern.

Where you have identified that your project may trigger rights-based consultation through the following questions, a pre-consultation meeting with the ministry and proponent will provide an early opportunity to confirm whether Ontario's duty to consult is triggered and to discuss roles and responsibilities in that event.

Please answer the following questions. A "yes" response will indicate a potential impact on Aboriginal or treaty rights.

	YES	NO
<p>1. Are you aware of concerns from First Nation and Métis communities about your project or a similar project in the area?</p> <p>The types of concerns can range from interested inquiries to environmental complaints, and even to land use concerns. You should consider whether the interest represents on-going, acute and/or widespread concern.</p>		
2. Is your project occurring on Crown land, or is it close to a water body, or might it change access to either?		
3. Is the project located in an open or forested area where hunting or trapping could take place?		
4. Does the project involve the clearing of forested land?		
5. Is the project located away from developed, urban areas?		
<p>6. Is your project close to, or adjacent to, an existing reserve?</p> <p>Projects in areas near reserves may be of interest to your First Nation and Métis community neighbours.</p>		
7. Will the project affect First Nations and/or Métis right of access?		
<p>8. Is the area subject to a land claim?</p> <p>Information about land claims filed in Ontario is available from the Ministry of Aboriginal Affairs; information about claims filed with the federal government is available from Aboriginal Affairs and Northern Development Canada.</p>		
9. Does the project have potential to cause cumulative effects at the present time or over a long period of time (e.g. several small expansions of an urban area)?		
10. Does the project have the potential to impact any archaeological sites?		