



Revenue Services

## LETTER OF AUTHORIZATION

(Release of Property Tax/Water account information to owner's representative)

Roll No: \_\_\_\_\_

Water Account No: \_\_\_\_\_

Property Address: \_\_\_\_\_

Current Owner(s): \_\_\_\_\_

Do hereby authorize the release of Property Tax/Water account information

To: \_\_\_\_\_

Note: If the property is registered to a Numbered Company or Company name, a copy of your Articles of Incorporation, must accompany this document in order to process your request.

Effective Date: (mm/dd/yyyy) \_\_\_\_\_

Important: Representative will be required to produce a valid photo ID upon request for information in person at City Hall. The authorization will remain in effect until an alternate representative is appointed by the property owner or the property is sold.

Signature of Owner(s): \_\_\_\_\_

Print Name of Owner(s): \_\_\_\_\_

Date: \_\_\_\_\_

To the extent that information collected for property taxes and water account constitutes personal information as defined in the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, chapter M.56 as amended, the information is subject to provisions of that act and will be used for the purposes indicated or implied. Questions about the collection of personal information should be directed to the city clerk, Waterloo City Centre, 100 Regina Street South, P.O. Box 337 STN Waterloo, Waterloo, ON N2J 4A8, Telephone: 519-886-1550