



Property Tax Rebate Application for Registered Charities

Taxation Year: _____

To Be Completed By Charity Occupying Commercial or Industrial Property

(Form must be received at the tax office by the last day of February of the year following the taxation year)

Under the authority of the Regional Municipality of Waterloo Bylaw 98-049, (as amended)

Name of Organization (please print):	
CRA Charitable Registration No:	(please attach copy of registration from
Address For Which Rebate Applies:	Postal Code:
Contact Name:	Email:
Telephone No.:	Fax No.:
Mailing Address:	Postal Code:
Dates of Occupancy : (if Less Than Entire Year) From _____ to _____	Total Property Taxes Paid to Landlord : \$ _____
PLEASE ATTACH: 1 - COPY OF THE SECTION OF THE YOUR LEASE THAT SUPPORTS THE AMOUNT OF PROPERTY TAXES PAYABLE 2 - COPY OT THE LANDLORD'S INVOICE TO YOU FOR PROPERTY TAXES)	
Charity Declaration:	
I, the undersigned, hereby certify that the information above is true and correct :	
Name of Authorized Officer:	Title:
Authorized Officer: _____ <i>(Signature)</i>	Date : _____

Name of Landlord /Property Owner (please print):	
Telephone No.:	Email:
Mailing Address :	Postal Code:

**City of Waterloo, Revenue Services, 100 Regina Street South, PO Box 337 STN Waterloo, Waterloo ON N2J 4A8
Telephone: 519-747-8718 Fax: 519-747-8760 Email: revenue@waterloo.ca**

Evidence of the following is required:

- a) Proof of status as an eligible organization; not for profits to provide most recent financial statement for the organization along with a copy of your charter
- b) Square footage of space occupied by eligible organizations; approximate percentage of the building occupied by the eligible organization _____
- c) Location within the building (provide map)
- d) Property taxes included in lease payments for the year of application \$ _____
- e) Notice from your landlord of additional payments required
- f) Copy of your current lease

To the extent that information collected for administering Charity Rebates for property taxes constitutes personal information as defined in the Municipal Freedom of Information and Protection of Privacy Act, R.S.O 1990, the information is subject to provisions of the act and will be used for purposes indicated and implied. Questions about the collection of personal information should be directed to City Clerk, City of Waterloo, 100 Regina St S, Waterloo, N2J 4A8. Telephone: (519)-886-1550