

**Pre-Authorized Payment Plan - Parking Permits**

**Cancellation/Bank account change**

Parking Permit

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Cancellation

Bank Account Change

**Void Cheque or a Form from your bank** detailing your banking information must be attached

**Parking Permit holder name and email address:**

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**Parking Permit holder address:**

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**Parking Permit Number:**

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**Effective Date:** \_\_\_\_\_

All change and/or cancellation requests must be received in the Revenue office by the last business day of the month preceding the next payment date.

**Parking Permit holder signature:**

**Telephone Number:**

**Date:**

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You can mail, fax or email your completed form to:

Mail: City of Waterloo  
Revenue Services  
100 Regina Street S.  
PO Box 337 Station Waterloo  
Waterloo ON N2J 4A8

Email: [preauthorized@waterloo.ca](mailto:preauthorized@waterloo.ca)

Fax: (519) 747-8760